



Bure Navigation Conservation Trust

Patron - Professor Tom Williamson, University of East Anglia

Minutes of Meeting held at Burgh Reading Room

On Tuesday 8 January 2019

Present: Peter Baker (Chair), Sue Baker, Pam Bond, Haydn Claridge, Valerie Hills, Roger Polhill, Diana Polhill, Barbara Rix, Bruce Rushin, Elaine Rushin, Frank Tipper, Jean Tipper, Roy Wheeler, Sue Wheeler.

1. Apologies

Apologies were received from Margaret Bird and Sylvia Jennings.

2. Minutes of Last Meeting

The minutes of the previous meeting held on 16 October 2018, having been previously circulated, were approved and signed.

3. Matters Arising

With regard to Tesco's 'Bags of Help', Peter will make further enquiries about this scheme and whether we should pursue it further and report back to the April meeting.

4. Chair's Remarks

Peter wished everyone a happy New Year and thanked everyone for attending the meeting. All matters are covered under the agenda items.

5. Secretary's Report

All matters covered under agenda items.

6. Treasurer's Report

Haydn thanked all those who have already paid their annual subscriptions. The current bank balance is £562.49. The money for the information boards has already been paid.

7. Footpath Report

(a) General

Roy has walked the stretch between Horstead and Mayton, which was all fine. The problem under the railway bridge at Buxton has got worse.

After the last meeting, Peter contacted Sarah Price to reiterate our concerns which has become a health and safety issue. He also asked the name of the person to whom we should report problems, as Chris Mayes has moved on. Sarah replied that "It will be dealt with by the appropriate officer." Peter will continue to pursue this matter.

(b) New Footpath at Aylsham

John Goodyear at David Wilson Homes wrote on 11 December 2018 stating that the design of the bridges is being discussed with their suppliers and once the size and weight is known, the foundations can be designed.

The bank to bank widths are a critical element of both the design and the Environment Agency approval and they have had to arrange an additional detailed topographical survey at each bridge location to confirm the layouts. John said he was on site the previous day with Mrs Holman and their contractor to confirm the clearance works required to enable the survey. The clearance works and survey are programmed to be completed by the end of the following week.

Once the survey data has been received, John can finalise the bridge locations and provisional layouts and pass these on to the foundation designers and the bridge suppliers for detailed design. Once that has been done they can submit the details to the EA for approval. 90% of the paperwork has already been completed for that. EA approval takes up to 12 weeks from the date they receive the submission.

It is looking like the construction works should start summer 2019 which (anticipating it should be drier) will help with access and river flows/water levels. Works should take no longer than 6 weeks to complete.

John attached a plan showing the current proposals (*circulated to those present at the meeting*). The route is not likely to change. The bridges will be at the locations shown but their precise position may move a few metres from that shown.

Peter added that the plan is different to that agreed on site, i.e. on the right hand side where it crosses the river. This is because there are power lines and John was concerned that they may not be able to get a crane down.

Peter wrote to John again after Christmas, asking for design details, but has not yet received a response.

8. Information Boards

All of the information boards are now in position and hopefully everyone is happy with them. All that is left to do is to complete the necessary form and send everything off, including two bank statements. It has been suggested that we send a draft for them to approve in the first instance. They can clear it within two or three days but the LEADER Grant people take 31 days regardless. When we receive the money it will be paid directly into our bank account.

It was agreed that we should contact David Wilson Homes about the position of the two boards which they are funding, as well as details of what we would like.

9. Publicity

Peter said that we should not put anything on our Facebook page until the application draft has been approved. Everything relating to the information boards must have the LEADER logo on it.

Peter has drafted a press release for approval by Bruce and Roger, to include a picture of one of the boards. It was agreed that we should obtain prior approval of the sponsors.

With regard to leaflets, Barbara said Broadland District Council are very keen to promote tourism and they may be able to help. This will be discussed further at the next meeting but in the meantime Barbara will contact BDC.

10. Website

Our website address has been placed on all our Information Boards but we do not have a website. Peter spoke to a website design company who have worked with large organisations. They are willing to help but it would be expensive, around £800 to set up with charges every year.

Haydn said that Steve Jackman has given a quote by Wix of £160 for development, training and support to the person who would be maintaining the website, as well as an annual fee. If their name appeared on the website address it would be free. Alternatively the charge would be £65 per year. We have already paid £13 for the first two years use of our domain name.

Barbara will check with her contact before anything is agreed.

11. Any Other Business

It was suggested that we hold another event/talk. This will be discussed at the next meeting.

12. AGM

The date of the AGM was changed to 16 April 2019 at 7.30pm. This will be followed by a short meeting to elect Trustees and then by the business meeting.

Date of next meeting

As above.

There being no other business, the meeting closed at 8.15pm.